

UNIVERSITY HOSPITALS OF LEICESTER NHS TRUST

TRUST BOARD

MEETING TO BE HELD ON THURSDAY 1 JULY 2021 FROM 9AM – 12.20PM

MICROSOFT TEAMS VIRTUAL MEETING

Public meeting commences at 9am

AGENDA

***** Please take the papers as read *****

Item no.	Item	Paper ref:	Lead	Indicative timing
1.	WELCOME AND APOLOGIES	-	Chair	
	To receive any apologies for absence including those from Mr D Kerr, Director of Estates and Facilities and Ms D Mitchell, Acting Chief Operating Officer. To note that Mr N Bond, Deputy Director of Estates and Facilities and Ms F Lennon, Deputy Chief Operating Officer will be attending the meeting on behalf of the Director of Estates and Facilities and the Acting Chief Operating Officer (respectively).			-
2.	INTRODUCTORY ITEMS			
2.1	DECLARATIONS OF INTERESTS <i>Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the public agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.</i>	-	Chair	-
2.2	MINUTES To confirm the Minutes of the virtual Trust Board and Reconfiguration Programme Trust Board meetings held on 3 June 2021. <i>For approval.</i>	A1 & A2	Chair	-
2.3	MATTERS ARISING To confirm the action log from the Trust Board and Reconfiguration Trust Board meetings held on 3 June 2021 and any outstanding items from previous meetings. <i>For approval.</i>	B1 & B2	Chair	9.00am – 9.05am
2.4	REPORT FROM TRUST CHAIR – JULY 2021	C	Chair	9.05am – 9.10am
2.5	REPORT FROM ACTING CHIEF EXECUTIVE – JULY 2021	D	Acting Chief Executive	9.10am – 9.20am
3.	STAFF STORY	E	Chief People Officer	9.20am – 9.40am
4.	PERFORMANCE			
4.1	INTEGRATED QUALITY AND PERFORMANCE REPORT – MONTH 2 (MAY 2021)	F	Acting Chief Executive/ Deputy Chief Operating Officer/Medical Director/ Chief Nurse/Chief People Officer	9.40am – 10am
4.2	FINANCIAL PERFORMANCE REPORT – MONTH 2 (MAY 2021)	G	Chief Financial Officer	10am – 10.10am
5.	ITEMS FOR DECISION/APPROVAL			

5.1	UHL QUALITY ACCOUNT 2020/21 <i>For approval.</i>	H	Chief Nurse and Ms B O'Brien, Director of Quality Governance	10.10am – 10.20am
6.	ITEMS FOR DISCUSSION/CONSIDERATION			
6.1	ROADMAP TO SUSTAINABLE FINANCIAL IMPROVEMENT – ASSURANCE REPORT	I	Acting Chief Executive	10.20am – 10.30am
6.2	UHL COVID-19 WAVE TWO POST PEAK LEARNING EXERCISE	J	Deputy Chief Operating Officer	10.30am – 10.40am
6.3	EAST MIDLANDS CLINICAL RESEARCH NETWORK QUARTERLY UPDATE	K	Medical Director	10.40am – 10.50am
6.4	RESEARCH AND INNOVATION QUARTERLY UPDATE	L	Medical Director	10.50am – 11am
7.	GOVERNANCE AND ASSURANCE			
7.1	BOARD COMMITTEES AND ROLES	M	Chair	11am – 11.10am
7.4	REPORTS FROM VIRTUAL BOARD COMMITTEE MEETINGS – JUNE 2021	N1 – N5		
7.4.1	AUDIT COMMITTEE To receive the public Minutes of the Audit Committee meeting held on 21 June 2021 and approve any recommended items.	N1	AC Non-Executive Director Chair	11.10am – 11.15am
7.4.2	QUALITY AND OUTCOMES COMMITTEE (QOC) To receive a summary of the issues considered at the 24 June 2021 QOC and approve the recommended items (including the <i>Trust Board Declaration of Compliance with the Clinical Negligence Scheme for Trusts/NHS Resolution Maternity Incentive Scheme</i>).	N2 (to follow)	QOC Non-Executive Director Chair	11.15am – 11.20am
7.4.3	PEOPLE, PROCESS AND PERFORMANCE COMMITTEE (PPPC) To receive a summary of the issues considered at the 24 June 2021 PPPC and approve the recommended items (including the <i>Nurse Establishment Review and the Guardian of Safe Working Quarterly report</i>).	N3 (to follow)	PPPC Non-Executive Director Chair	11.20am – 11.25am
7.4.4	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the issues considered at the 24 June 2021 FIC.	N4 (to follow)	FIC Non-Executive Director Chair	11.25am – 11.30am
7.4.5	CHARITABLE FUNDS COMMITTEE (CFC) To receive the public Minutes of the CFC meeting held on 18 June 2021 and approve any recommended items (as Corporate Trustee).	N5	CFC Non-Executive Director Chair	11.30am – 11.35am
8.	ITEMS FOR INFORMATION			-
8.1	TRUST BOARD ANNUAL DECLARATIONS OF INTERESTS – MISS M DURBRIDGE, DIRECTOR OF QUALITY TRANSFORMATION & EFFICIENCY IMPROVEMENT, AND DR A HAYNES, TRUST BOARD ADVISER	O (to follow)	Director of Corporate and Legal Affairs	-
8.2	MINUTES OF MEETINGS PUBLISHED ON UHL'S EXTERNAL WEBSITE (NOT INCLUDED IN THE BOARD PACKS): <ul style="list-style-type: none">• Quality and Outcomes Committee – 27 May 2021;• People, Process and Performance Committee – 27 May 2021, and• Finance and Investment Committee – 27 May 2021. www.leicestershospitals.nhs.uk/aboutus/our-structure-and-people/board-of-directors/board-meeting-dates/	-	-	-

9.	QUESTIONS FROM THE PUBLIC AS NOTIFIED IN ADVANCE OF THE MEETING		Chairman	11.35am – 11.40am
10.	ANY OTHER BUSINESS		Chairman	-
11.	DATE OF NEXT MEETING			
	The next Trust Board meeting will be held virtually on Thursday 2 September 2021 from 1.30pm (please note new time) .	-	Chairman	
	<i>10-minute comfort break 11.40am – 11.50am</i>			
12.	EXCLUSION OF THE PRESS AND PUBLIC It is recommended that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and members of the public be excluded from the following items of business, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (items 13-17).	-	-	-
13.	DECLARATIONS OF INTERESTS <i>Members of the Trust Board and other persons attending are asked to declare any interests they may have in the business on the agenda (Standing Order 7 refers). Unless the Trust Board agrees otherwise in the case of a non-prejudicial interest, the person concerned shall withdraw from the meeting room and play no part in the relevant discussion or decision.</i>	-	Chairman	-
14.	CONFIDENTIAL MINUTES To confirm the confidential Minutes of the virtual Trust Board and Reconfiguration Trust Board meetings held on 3 June 2021. <i>For approval.</i>	P1 & P2	Chair	-
15.	MATTERS ARISING To confirm the confidential action log from the Trust Board and Reconfiguration Trust Board meetings held on 3 June 2021 and any outstanding items from previous meetings. <i>For approval.</i>	Q1 & Q2	Chair	11.50am – 11.55am
16.	ITEMS FOR DECISION/APPROVAL – NO ITEMS			
17.	ITEMS FOR ASSURANCE			
17.1	REPORTS FROM BOARD COMMITTEES			
17.1.1	AUDIT COMMITTEE To receive the confidential Minutes and the private confidential Minutes of the 21 June 2021 Audit Committee and approve any recommended items.	R1 & R2	AC Non-Executive Director Chair	11.55pm – 12.05pm
17.1.2	FINANCE AND INVESTMENT COMMITTEE (FIC) To receive a summary of the confidential issues considered at the 24 June 2021 FIC and approve any recommended items.	R3 (to follow)	FIC Non-Executive Director Chair	12.05pm – 12.15pm
17.1.3	CHARITABLE FUNDS COMMITTEE To receive the confidential Minutes of the 18 June 2021 CFC meeting and approve any recommended items (as Corporate Trustee).	R4	CFC Non-Executive Director Chair	12.15pm – 12.20pm
18.	ANY OTHER BUSINESS	-	Chairman	

Kate Rayns, Corporate and Committee Services Officer